



STUART T. WILSON CPA, PC

Fiscal Intermediary

Bi-Monthly Payment Month 1

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---------------------------------|----------------------------|---------|------------------------------------|----------|--------|----------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Pay Period is the 1st—15th | | | | | | |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| Pay Period is the 1st—15th | | | | | | |
| 15 | 16 Turn in Timesheet | 17 | 18 | 19 | 20 | 21 |
| Pay Period is the 16th—31st | | | | | | |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| Pay Period is the 16th—31st | | | | | | |
| 29 | 30 | 31 | 1 Turn in Timesheet | 2 | 3 | 4 |
| Pay Period is the 16th—31st | | | Pay Day for 1st—15th Timesheet | | | |

Bi-Monthly Payment Month 2

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---|--------|---------|---------------------------|--|------------------------------------|----------|
| 29 | 30 | 31 | 1 Turn in Timesheet | 2 | 3 | 4 |
| Pay Day for Oct. 1st—15th Timesheet | | | | Pay Period is the 1st—15th | | |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| Pay Period is the 1st—15th | | | | | | |
| 12 | 13 | 14 | 15 | 16 Turn in Timesheet | 17 | 18 |
| Pay Period is the 1st—15th | | | | Pay Day for Oct. 15th—31st Timesheet | | |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| Pay Period is the 16th—30th | | | | | | |
| 26 | 27 | 28 | 29 | 30 | 1 Turn in Timesheet | 2 |
| Pay Period is the 16th—30th | | | | | Pay Day for 1st—15th Timesheet | |