



Formal Grievance Form

We take pride in being a part of the support team for Self-Determined Participants. Good communication is of highest importance to us. We ask that before engaging in the formal grievance process that you communicate with our supervisory staff in an attempt to resolve any concerns.

If you are dissatisfied with your experience with Stuart T. Wilson CPA, PC, you may file a formal grievance with our compliance officer. You will be contacted by someone in the compliance department for further information, if necessary. You will be notified of any actions taken or final results within 10 business days.

Complainant Name:
Complainant Address:
Complainant Phone Number:
Complainant Relationship to Stuart T. Wilson CPA, PC: <input type="checkbox"/> Consumer/Recipient <input type="checkbox"/> Employee <input type="checkbox"/> Guardian/Representative <input type="checkbox"/> Other:

Where and when did the situation occur?
Describe what happened:
Has anything been done to resolve your concerns?
How can the Compliant Officer help you?

Complainant Signature

Date

Office Use Only (please date & initial): Received by Compliance: _____ Complainant Contacted: _____ Summary Report Completed: _____
